

TITLE OF REPORT: Annual Work Programme

REPORT OF: Sheena Ramsey, Chief Executive
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and Governance

SUMMARY

The report sets out the provisional work programme for the Corporate Resources Overview and Scrutiny Committee for the municipal year 2023/24.

1. The Committee's provisional work programme was endorsed at the meeting held on 20 July 2023.
2. At its meeting on 16 October 2023, Councillors agreed to amend the work programme to enable that meeting to focus solely on the evidence gathering process for the OSC review of leisure
3. Further amendments were requested at the November meeting and Councillors have also agreed that further reports will be brought to future meetings to highlight current issues/identify any changes/additions to the work programme.
4. Appendix 1 sets out the current workplan taking account of the changes required to accommodate the evidence gathering session for the Review of Leisure Services, changes proposed by members of the Committee and further proposed amendments to balance up the work programme.

Recommendations

5. The Committee is asked to:
 - a. Note the proposed amended programme;
 - b. Note that further reports on the work programme will be brought to the Committee to identify any additional policy issues, which the Committee may be asked to consider.

Corporate Resources OSC Work Programme 2023-2024	
12 June 2023	<ul style="list-style-type: none"> • Performance Management and Improvement Framework – Year End Performance 2022-23 – Lindsay Murray • Resilience and Emergency Planning Annual Update – Michael Reynard <i>(including focus on strength/robustness of our response to emergencies caused by climate change, including the power network, thinking about high winds damaging power lines, felling trees, flood risks during heavy rainfall)</i> • Work Programme – Andrea Tickner
4 September 2023	<ul style="list-style-type: none"> • Health and Safety Performance – Annual report – Stephen Foggin / Michelle Brown • Update on voluntary sector resilience – Alison Dunn <i>(to focus on how voluntary sector is surviving in challenging financial times)</i> • Scoping Report – Leisure Services Review – Andrea Tickner • Work Programme – Andrea Tickner
16 October 2023	<ul style="list-style-type: none"> • Evidence Gathering – Review of Leisure Services – Alice Wiseman, Lindsay Murray, Michael Lamb, John Shiel, Andrea Tickner plus external guests.
27 November 2023	<ul style="list-style-type: none"> • Performance Management and Improvement Framework 2023-24 – Six Month Update Lindsay Murray/Richard Hall • Annual report on implementation of the Workforce Strategy – Michelle Brown • Annual Budget Review including savings delivery – John Shiel • Interim Report on Review of Leisure – Andrea Tickner • Work Programme – Andrea Tickner
22 January 2023	<ul style="list-style-type: none"> • (Impacts of World Events (including Brexit, legacy of Covid, Conflict in Ukraine etc)) – Removed from the workplan - Committee agreed that this report was no longer required at November meeting • Final Report on Review of Leisure – Andrea Tickner

	<ul style="list-style-type: none"> • Implementation of the Council’s Fuel Poverty Action Plan – Alison Dunn • Review of Community Wealth Building – Six Monthly Monitoring Report – Janine Copeland • Work Programme – Andrea Tickner
March 2024	<ul style="list-style-type: none"> • Corporate Asset Management Plan Annual Update – <i>(Potential to focus on use of assets in terms of efficiency and/or safety, use of the Civic Centre – whether there are plans to actively market the vacant space)</i> - Sandra Watson • Review of Budget Management Process - <i>(to focus on why overspend is usually forecast in Q3 and expenditure reduced to bring the budget back in line)</i> – John Shiel • Digital and Online Services – Marisa Jobling <i>(moved to balance up work plan)</i> • Update on progress with the Old Town Hall – Andrew Sloan <i>(Requested by the Committee at November meeting)</i> • Work Programme – Andrea Tickner
15 April 2024	<ul style="list-style-type: none"> • Information Governance Annual Update – Angela Simmonds-Mather • Review of Community Wealth Building – Six Monthly Monitoring Report – Janine Copeland • The Geographical Distribution of the Capital Programme – Peter Udall/John Shiel • Capturing wider regeneration benefits of Gateshead Quays – <i>(to explore the benefits of a wider geographical area including the Old Town Hall, the Town Centre, Baltic Quarter etc)</i> – Peter Udall • Work Programme – Andrea Tickner